OLYIMIPIC studios

Welcome to your Club.

Please read our key information, a summary of your membership benefits and our admission and

etiquette guidelines.

Please bring your membership card with you whenever you visit the Club.

CLUB FACILITIES

The Members' Club is a place of comfort, offering Members the chance to eat, drink, work or relax at any time of day, serving breakfast, lunch and dinner. There is WiFi access throughout.

MEMBERS' CLUB OPENING HOURS

MONDAY - THURSDAY	9am – 11pm (last orders 10.45pm)	
FRIDAY	9am – 12am (last orders 11.45pm)	
SATURDAY	10am – 12am (last orders 11.45pm)	
SUNDAY BANK HOLIDAY 10am - 9.30pm (last orders 9.15pm)		

MEMBERS' CLUB DINING HOURS

Monday – Thursday	CONTINENTAL BREAKFAST	9am – 12pm
	LUNCH	12pm – 3pm
	DINNER	6pm – 10pm
Friday – Saturday	BREAKFAST	9am - 11.30am
	LUNCH	12рт – Зрт
	DINNER	6pm – 10pm
Sunday	BREAKFAST	10am - 11.30am
	LUNCH	12рт – Зрт
	DINNER	6рт – 9рт

TABLES FOR DINING

You can reserve your table online in the Members section of our website at *www.olympicstudios.co.uk* (log in with your membership email and password)

or with Club reception on 020 8912 5174

or email: club@olympiccinema.co.uk

ADMISSION / ENTRANCE TO CLUB

The Members' Club is situated on the first floor of Olympic Studios. The entrance is opposite the Sweet Shop.

On arrival at the Club, Members must present their membership card and sign themselves and their guests in.

If you lose your membership card, please let us know and we will order a replacement.

Members must call ahead and leave guests' names on the guest list if they expect their guests to arrive before them.

If the Member has not arrived within 30 minutes the guest may be asked to leave the Club.

The Member who books a table must be present for the duration of the meal. If the Member has to leave, the guests must also depart.

GUESTS

Club Members (formerly known as Annual Members) may bring a guest into the Club. Should you wish to bring more than one guest, you must book a table before arrival by calling 020 8912 5174 or emailing: *club@olympiccinema.co.uk*

Management reserve the right to refuse admission to the Club to any Member or guest.

If the conduct of any Member, or their guests, breaches the Club's etiquette rules, the management reserve the right to eject the offending individuals from the premises and/or terminate that Member's membership.

The management are required under various laws and regulations not to exceed the designated capacity of the premises. Once capacity has been reached the management shall operate a "one out, one in" policy.

Occasionally, areas of the Club may be reserved for a private event or maintenance and entrance to Members may be restricted.

CHILDREN

The Members' Club is an adults-only space. However, under 18s are welcome on Saturday, Sunday and bank holidays until 5pm.

We ask those bringing children into the Club to consider other Members at all times.

MEMBERSHIP BENEFITS

- Access to the Club for the Member and a guest. Multiple guests are welcome just book ahead.
- 10% discount on Cinema admission for you and a guest.
- Priority advance booking for Cinema tickets for up to 4 people.
- Exclusive invitations to Members' events and preview screenings.
- Programme of daily screenings in the Members' Screening Room.
- Discount on private hire of the Members' Screening Room
- Complimentary use of the Meeting Room for up to 3 hours, when available and booked in advance with *club@olympiccinema.co.uk*.
- Complimentary use of the Green Room, our shared work space by day and a gin bar at night, with a curated collection of vinyl records for members to enjoy.

CONTACTS

MEMBERSHIP	membership@olympiccinema.co.uk	020 8912 5164
EVENTS	helena@olympiccinema.co.uk	020 8912 5166
MEMBERS' CLUB	club@olympiccinema.co.uk	020 8912 5174
CINEMA	boxoffice@olympiccinema.co.uk	020 8912 5161
CAFÉ & DINING ROOM	cafe@olympiccinema.co.uk	020 8912 5170

CLUB ETIQUETTE

All devices must be on silent at all times. Members are permitted to use mobile phones as long as they do so discreetly. Online and telephone business calls are to be taken in the Green Room 12.30pm-2pm in consideration of those enjoying lunch.

If a member nor guest is required to take a lengthy work or zoom call, we ask you do so considerately.

Members should treat all staff and other fellow Members respectfully, as they would wish to be treated themselves.

The use of cameras or recording equipment is not permitted in the Members' Club, except by prior arrangement.

Smoking and vaping are not permitted within the building.

Members are responsible for the behaviour of their guests.

Any Member who wilfully removes, damages or destroys any property belonging to the Club, or to Members or guests on the premises, will be liable to expulsion.

All bills must be paid in full before leaving the Members' Club.

Members are responsible for their guests' bills if they are not paid.

Noise: good relations with our neighbours is of prime importance to us. We would ask all Members to be conscious of this at all times when leaving the Olympic, especially at night.

Animals, with the exception of guide dogs, are not permitted in the Club.

Matters discussed in the Members' Club, or matters pertaining to the Members' Club, its Members or their guests may not be used for commercial or journalistic purposes, nor disclosed via the internet, or to any third party. Conversations held or overheard must be held in the strictest confidence.

Items lost or found on the premises will be logged at Box Office. Where the owner can be identified, they will be contacted as soon as possible. Items will be held on site for one calendar month, after which time uncollected items will be donated to charity or disposed of. The Olympic bears no responsibility over the loss of any property by Members or guests.

DISCIPLINARY PROCEDURE

- 1. Failure to pay annual subscription within one month of the due date, after being notified by the membership department will result in the Member being refused admission to the Club and membership terminated.
- 2. No Member or guest shall use, ingest, possess or distribute illegal drugs while on the premises. Any person breaching this policy will be asked to leave the Club immediately and, in the case of Members, their membership may be terminated (in accordance with the disciplinary procedure). Members are responsible for the behaviour of their guests: if the guest of a Member breaches the stated drugs policy, the Member will also be subject to the Club's disciplinary procedures.
- If a Member infringes the rules of the Olympic or is considered guilty of misconduct towards staff or a fellow Member, he or she may be required to give an explanation and risk suspension or expulsion. Complaints of misconduct or misbehaviour from Members should be made in writing to the General Manager of the Club.
- 4. Any conduct that is prejudicial to the reputation and character of the Club may result in an expulsion. Such conduct may include, but is not limited to, violent or abusive behaviour and the communication of information concerning the affairs of the Club or its Members and their guests to the media.
- 5. Disciplinary Committee. Two members of the management team will meet when necessary and call for further evidence, witnesses etc when needed. The member who is the subject of the complaint will then be invited to explain what happened. The committee will then decide whether to dismiss the complaint, give warning, suspend or expel the Member. All of this will be done in the strictest of confidence.

MEMBERSHIP TERMS & CONDITIONS

1. By applying for Membership, you agree to proceed in accordance with these Membership Terms & Conditions.

2. You are only eligible for a Membership if you are aged 18 years or older. We reserve the right to request written proof of age as well as proof of identity at any time and for any reason.

3. To become a member at Olympic Studios (a "Member"), you must pay an annual membership fee of \pounds 500 (the "Membership Fee"). The Membership Fee is payable prior to a membership card (the "Membership Card") being issued, by means of Standing Order, by you with your bank. Someone else may make payment on your behalf provided that the payer is at least 18 years of age and is responsible for your compliance with these Membership Terms & Conditions. Being granted Membership at Olympic Studios is subject at all times to availability.

4. As a Member of Olympic Studios you will be issued with a unique Membership Identification Number (the "Membership ID"). You will also receive your own Membership Card which you can use upon collecting it from Olympic Studios venue.

5. To enable you to take advantage of the Membership Benefits your Membership Card must be presented at each of your visits to Olympic Studios. Similarly, your Membership ID needs to be inserted on the Website in order to redeem your Membership Benefits online.

6. Your Membership Card and Membership ID enables you to enjoy the advantages of the Membership Benefits on a personal and non-commercial basis and always in accordance with these Membership Terms & Conditions. Members acknowledge and accept that their Membership Card and Membership ID are personal to them and cannot be assigned, transferred, exchanged and/or sold to anyone else.

7. Access to Membership Benefits will at all times be subject to availability, age restriction, private hires of Olympic Studios, the Cinema Terms & Conditions and/or any relevant promotional events applicable from time to time.

8. Your Membership Card and associated Membership ID should be kept secure at all times. Any lost, stolen or damaged Membership Cards and/or Membership IDs should immediately be reported to Olympic Studios at membership@olympiccinema.co.uk . Your lost or stolen Membership Card and associated Membership ID will be deactivated until a replacement Membership Card is provided in due course and free of charge. If you subsequently find or retrieve your deactivated lost or stolen Membership Card, please destroy it immediately.

9. If you choose or are provided with, a user name, Membership ID, password, security question and associated answer, verification number or any other piece of security information as part of our security procedures (the "Security Information"), please treat such information as confidential and not disclose it to anyone. If you become aware of any unauthorised use of your Security Information, please inform Olympic Studios immediately at membership@olympiccinema.co.uk

10. We reserve the right to withdraw your Membership if in our reasonable opinion you:

i) have used your Membership Card and/or Membership ID in a fraudulent or any other unlawful manner;

ii) conduct yourself, whilst at Olympic Studios in a manner deemed socially unacceptable;

iii) have failed to comply with your obligation to keep your Security Information secure;

iv) have breached any aspect of these Membership Terms & Conditions and/or the Cinema Terms & Conditions; and/or

v) have been banned on reasonable grounds from entering Olympic Studios.

The withdrawal of your Membership Card and associated Membership ID for any of the above reasons means that you will no longer be entitled to enjoy the Membership Benefits and it will not give rise to any form of compensation or refund to you.

AMENDMENTS OF CLUB RULES

We may occasionally amend and update these Membership Terms & Conditions on our website. Please be aware that the Club Rules in your membership book may not be completely up to date and that the latest version is displayed on www.olympicstudios.co.uk

IDEAS AND FEEDBACK

We welcome your feedback. Should any Member wish to make a suggestion about how any aspect of the Club can be improved, please put them in writing for the consideration of the General Manager.

DISCLAIMER

Olympic Members' Club shall not be liable for any loss or injury to any Member or any guest or to any goods or property of either party on the premises of Olympic Members' Club unless due to negligence or misconduct on behalf of the Olympic Members' Club or its employees. This disclaimer does not purport to override any statutory liability which may apply and nothing shall exclude or limit liability for death or personal injury caused by negligence. Members should not leave any item overnight at the Olympic, as the Club will not be liable.

INTERPRETATION OF THESE RULES

In the event of any dispute arising as to the meaning or interpretation of these rules, the matter shall be referred to the Management Team, whose decision shall be final. The management reserves the right to make amendments to the Olympic Members' Club Rules at any time without prior consultation.

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For safety reasons CCTV is in operation throughout Olympic Studios.

PRIVACY POLICY

The privacy and security of your personal information is extremely important to us. To read more on how and why we use your personal data go to: www.olympicstudios.co.uk/privacypolicy

COOKIES

The Website is operated by Barnes Cinema Ltd, who collect and use cookies for the operation of the Website. For details on the manner in which cookies are collected and how to manage cookies, please see the <u>Website</u> <u>Cookie Policy</u>.

CONSTITUTION

Olympic Members' Club is a proprietary club and the proprietor is Barnes Cinema Ltd, 117-123 Church Road, Barnes, SW13 9HL

Should you have any questions about your membership or the Club Rules, please contact us at membership@olympiccinema.co.uk